



Listed below, subject to availability, are items and charges not covered by rental fees. Rental fees normally include: Heating, ventilation and air conditioning, custodial cleaning, available inventory of stage lighting and sound equipment, and an engineer. There will be no extra charge (except for labor) for the following items as available: music stands, music stand lights, musician chairs, tables, house sound & lighting systems, house curtain, legs, drops, and platforms. All charges are based on an “as is, where is” basis. All changes, movement or modifications will be at Licensee’s expense. Rates effective July 1, 2010 (subject to change without notice).

EQUIPMENT RATES	Keller	Schnitzer	Newmark	Winningstad
Chairs (banquet)	\$2.50 each	\$2.50 each	\$2.50 each	\$2.50 each
Confetti cannon clean-up	\$250	\$250	\$250	\$250
Display board	\$50 each	\$50 each	\$50 each	\$50 each
DSL Line	\$125 per day	\$125 per day	\$125 per day	\$125 per day
Fax	\$1 page	\$1 page	\$1 page	\$1 page
Follow Spot: Lycian “Super arc”	\$110 perf / \$385 week	\$110 perf / \$385 week	NA	NA
Follow Spot: Trooperettes (each)	NA	\$55 perf / \$110 week	NA	\$55 perf / \$110 week
Follow Spot: Xenon Troopers (each)	NA	NA	\$110 perf / \$385 week	NA
Gel (color media)	\$8.50 sheet	\$8.50 sheet	\$8.50 sheet	\$8.50 sheet
Harlequin	\$200	\$200	\$200	\$200
Keys (not returned)	\$50 each	\$50 each	\$50 each	\$50 each
Lectern	\$25	\$25	\$25	\$25
Marley *	\$150 run of show	\$150 run of show	\$150 run of show	\$150 run of show
Metal detector wands	\$25 each	\$25 each	\$25 each	\$25 each
Microphone: Shure UHF Wireless *	\$75 per channel	\$75 per channel	\$75 per channel	\$75 per channel
PA system (portable)	\$75 performance	\$75 performance	\$75 performance	\$75 performance
Photocopies	\$0.25 copy	\$0.25 copy	\$0.25 copy	\$0.25 copy
Piano: 7’ Grand Steinway	\$100	\$100	\$100	\$100
Piano: 9’ Grand Baldwin	\$150	NA	NA	NA
Piano: 9’ Grand Steinway	NA	\$150	NA	NA
Piano: Steinway Upright	NA	\$100	\$100	\$100
Piano tuning (designated house tuner)	\$88	\$88	\$88	\$88
Picture sheet (front projection only)	NA	No charge	No charge	NA
Power distribution (3-phase switch)	\$125 run of show	\$125 run of show	\$125 run of show	\$125 run of show
Projector (35 mm)	NA	NA	\$175 performance	NA
Risers 6’ x 8’ x 16”	\$25 each	\$25 each	\$25 each	\$25 each
Security Barricade	\$125 performance	NA	NA	NA
Stair unit	\$20 each	\$20 each	\$20 each	\$20 each
Tablecloths & Skirts (white)	\$8 each	\$8 each	\$8 each	\$8 each
Tables (banquet rounds)	\$8 each	\$8 each	\$8 each	\$8 each
Tape: Gaffer tape	\$14 roll	\$14 roll	\$14 roll	\$14 roll
Tape: Glow tape	\$1 foot	\$1 foot	\$1 foot	\$1 foot
Telephone - event line	\$100 per line / per week	\$100 per line / per week	\$100 per line / per week	\$100 per line / per week
Trash Removal (excess)	\$28 cubic yard	\$28 cubic yard	\$28 cubic yard	\$28 cubic yard
Wardrobe Steamer	\$25 day	\$25 day	\$25 day	\$25 day
Washer and Dryer	\$8 day / \$40 week	\$8 day / \$40 week	\$8 day / \$40 week	\$8 day / \$40 week
Stage shell	NA	NA	\$200	NA
All other supplies	Cost plus 10%	Cost plus 10%	Cost plus 10%	Cost plus 10%

\* Limited availability, reserve early



**LABOR RATES**

The Portland Center for the Performing Arts manages stage labor and admissions staff. All personnel are charged for four-hour minimums except engineers, utility workers and utility maintenance, which are charged in one-hour increments. The rates listed below are hourly rates. Over-time rates will be charged when applicable. These rates are informational only. An estimate of labor charges will be prepared upon request. Rates effective July 1, 2010 (subject to change without notice).

DEPARTMENT	JOB TITLE	BILL RATE
Event Services /Admissions Staff	Admissions Supervisor	\$20.77
	Door Attendant	\$15.77
	Usher	\$14.69
	Checkroom Attendant	\$15.77
	Elevator Operator	\$14.69
	House Manager	\$27.30
	Medical Specialist (first aid)	\$27.30
	Peer Security (contracted services)	\$15.80
	Peer Security Supervisor (contracted services)	\$16.80
	Traffic Security (contracted services)	\$15.75
Ticket Services	Supervisor	\$25.25
	Ticket Seller	\$18.93
Operations	Engineer	\$47.05 OT=\$67.68
	Event Custodian	\$20.25
	Operations Coordinator	\$39.00
	Stage Door Security	\$17.65 OT=\$26.48
	IATSE Stagehands	Subject to Union Scale*

\*Stagehands rates are cost plus 45.13% fringe, health and welfare. The actual labor charges depend on the technical requirements of the event; the crew size is determined by PCPA's Operations Department

**LABOR CHARGE EXCEPTIONS**

The PCPA is a professional facility and will always require the use of union staff, except in the case of the Dolores Winningstad Theatre, where volunteers may be used as ushers and ticket takers. Presenters renting the Winningstad may be permitted to supply qualified technicians as determined by the PCPA Operations Department. Management reserves the right to determine when a PCPA stage supervisor is required, and if required, the labor will be charged to the Licensee.

**TEMPORARY POWER INSTALLATION EQUIPMENT, INSPECTION PERMITS, AND FEES**

Temporary power installations may be subject to a City of Portland Permit & Inspection Fee. The fee depends on the amount of power needed and the number of installations. All permit/inspection fees and any additional equipment required to insure that the installation complies with all code requirements will be charged to the Licensee at applicable rates. The PCPA Operations Department should be contacted at least thirty (30) days prior to the event date to process information for permit requirements.

**PYROTECHNICS/SPECIAL EFFECTS, PERMITS AND FEES**

Pyrotechnics and other special effects such as torches, candles, incense, cigarettes, lighters, flash pots, other limited smoke effects and small explosions all require permits from both the City of Portland Fire Prevention Division and the Office of State Fire Marshal. The PCPA Operations Department should be contacted at least thirty (30) days prior to the event date to process information for permits to be issued. All permit fees will be charged to the Licensee at the applicable rates. The possession of live firearms is prohibited in PCPA facilities. The use of any special effects which may affect audience comfort or safety (such as the use of strobe lights) must be approved in advance by the Operations Department. Conditional use permits for fire and flame normally require seven days to process. Conditional use permits for pyrotechnics and stage firearms normally require 14 days to process and require on-site demonstrations for the Fire Inspectors.

**CATERING**

All food and beverage served in PCPA facilities must be provided by ArtBar Catering. Please contact Julie Bonnin at 503-432-2901 or julie@pcpa.com